



March 13, 2020

COVID-19 ANNOUNCEMENT

Dear CIM Member,

In light of the World Health Organization (WHO) declaring the COVID-19 (Coronavirus Disease 2019) outbreak a worldwide pandemic, the Board of Directors has decided to **postpone** the yet-to-be-announced in-person 2020 Special Meeting that was discussed at the 2019 Annual General Meeting in Calgary, Alberta.

Aligning with many other Canadian and international companies and organizations, asking members to travel during this time, and congregate in close-quarter meeting rooms presents a risk that is best avoided in the interest of the health of our members and the wider public.

As we don't know how long this pandemic will last, under the circumstances, we will immediately be looking for virtual alternatives to the Special Meeting to ensure it is conducted in a timely manner. Nominations for the Board of Directors will remain open until 30 days before the rescheduled Special Meeting.

We are also asking our Chapters across the country to cease holding CIM in-person events and local meetings. When Chapter Committee meetings are required, we ask that they be done virtually.

Due to the dynamic nature of the ongoing situation, we do not know when the Special Meeting will take place, but are committed to preventing further delay. We will be monitoring the situation closely and taking guidance from the Canadian and international public health authorities.

On behalf of the Board of Directors, I hope that you and your families stay safe and healthy throughout this challenging period.

Yours sincerely,

A handwritten signature in black ink, appearing to read "B. Fisher".

Bob Fisher, C.Mgr., CM
President and Board Chair
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